

EXTENSION REQUEST FORM

All extension requests must be submitted to HUD's closing agent at least 5 days prior to the expiration of the contract along with the following items:

1. Appropriate non-refundable extension fee, as determined in the matrix below:

Sales Price	\$25,000 or less	\$25,001 to \$50,000	Over \$50,001
Extension Fee	\$150 (\$10 per day)	\$225 (\$15 per day)	\$375 (\$25 per day)

2. Current documentation on the purchaser's financial ability/status.
- If a loan is involved, an explanation from the loan officer must be attached indicating the current status of the loan and all remaining conditions.
 - If it is a cash sale, current proof of available funds must be provided by either a letter or an account statement from the purchaser's financial institution(s).

If the closing agent has not received a timely extension request funds along with the appropriate non-refundable fee and appropriate financial letter, the contract shall be deemed cancelled, and the earnest money will be remitted to Hooks Van Holm, Inc. who will then forward it to HUD.

PURCHASER/SELLING BROKER USE ONLY

Date: _____

Case: _____

Selling Broker: _____

Address: _____

Telephone: _____

Facsimile: _____

Reason(s) for Extension: _____

Purchaser's Signature

Purchaser's Signature

Date

HUDS CLOSING AGENT USE ONLY

HUD Closing Agent: _____

Telephone: _____ Facsimile: _____

Date CA received the extension fee: _____

Estimated Closing Date: _____

- Cash Sale
- Current proof of funds is attached
- Financial Sale
- Lender letter is attached
- Loan Documents have been received by CA

Hooks Van Holm, Inc. USE ONLY

The request for a 15 day extension has been approved and the fee is to be:

- Waived
- Charged

As a result of the approved extension, the contract has been extended to: _____

- The request for a 15 day extension has been denied for the following, but may not be limited to the following: _____

Executed by: _____

Date: _____